

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
HEALTH AND RECOVERY SERVICES ADMINISTRATION
Olympia, Washington**

To: All Providers
Managed Care Organizations

Memo #: 10-18
Issued: April 1, 2010

From: Douglas Porter, Assistant Secretary
Health and Recovery Services
Administration (HRSA)

For information, contact:
1-800-562-3022, option 2, or go to:
<http://hrsa.dshs.wa.gov/contact/default.aspx>

Subject: Required Information from Providers When Using Mother's ProviderOne Client ID for Services Provided to a Newborn Infant

Effective upon ProviderOne implementation, the Department of Social and Health Services (the Department) will require providers to submit information differently on 837 electronic claims and paper claim forms.

This memo also reminds providers of the requirement to complete ProviderOne registration.

What Is Changing?

Upon implementation of the ProviderOne System, providers must submit information differently when filing claims for services provided to newborn infants using the mother's ProviderOne Client ID.

What Information Is Required?

In order to be paid providers must provide the following information on the 837 electronic claims, or paper claim forms when billing the Department for services provided to a newborn infant using the mother's ProviderOne Client ID.

Claim Type	Information Required
837 Electronic Professional and Institutional Claims	Loop 2300 Data Element NTE02 – Special Claim Indicator (SCI)=B
CMS-1500 (08/05) Paper Claim Forms	Box 19 – SCI=B
UB-04 Paper Claim Forms	FL80 – SCI=B

Note: A mother's ProviderOne Client ID must never be used after a *newborn infant* has been issued a ProviderOne Client ID by the Department.

When using the mother's ProviderOne Client ID for twins, triplets, etc. Use a *separate claim form* for each newborn infant, and identify each newborn separately (i.e. Twin A, Twin B within the same note field referenced above).

For specific information please refer to the *ProviderOne Billing and Resource Guide* available online at: http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html.

ProviderOne Registration

To continue to receive payment, providers must complete ProviderOne registration to prepare for ProviderOne implementation. Specific instructions and resources are available at <http://hrsa.dshs.wa.gov/providerone/providers.htm>.

How Do I Conduct Business Electronically With the Department?

You may conduct business electronically with the Department by accessing the WAMedWeb at <http://wamedweb.acs-inc.com>.

How Can I Get Department/HRSA Provider Documents?

To download and print Department/HRSA provider numbered memos and billing instructions, go to the Department/HRSA website at <http://hrsa.dshs.wa.gov> (click the ***Billing Instructions and Numbered Memorandum*** link).